TERREBONNE PORT COMMISSION

**MINUTES**

**May 11, 2021**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Greg Landry, Steve Crispino, Bill Purvis, Dan Davis, Andrew Blanchard, John DeBlieux and Chris Erny arriving at 12:29

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Amber Plessala – T. Baker Smith, Craig Hebert and Jacob Waitz**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order and Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Dan Davis and seconded by Andrew Blanchard approving the minutes of the April 13, 2021 regular meeting. No opposition. Motion passed.**
	2. **A motion by Greg Landry and seconded by Bill Purvis approving to absence of John DeBlieux from the April 13, 2021 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of April 2021 on a motion by Andrew Blanchard and seconded by Greg Landry. No opposition. Motion passed.**
	2. **A motion by Andrew Blanchard and seconded by John DeBlieux to approve the Louisiana Compliance Questionnaire. No opposition. Motion passed.**
	3. **A motion by Andrew Blanchard and seconded by Greg Landry to approve an invoice to Sea Level in the amount of $5,500.00 for Peter Cali. No opposition. Motion passed.**
	4. **A motion by Bill Purvis and seconded by Dan Davis to declare the ION portable Bluetooth speaker as surplus. No opposition. Motion passed.**
	5. **A motion by Dan Davis and seconded by Andrew Blanchard to declare seven Samsung telephones as surplus. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – Craig Hebert was present to discuss the project status. Craig advised the Board that GSA was supplied with BETCO’s bid but has not responded.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – David provided an update. Garrett Graves is looking into funding the design.**
		2. **HNC Maintenance Dredging (Corp) – David advised that the Corp said that we may not have enough funding in place. Bids should come in sometime in June.**
		3. **HNC Rock Jetty – No change.**
		4. **Port Pump – Jacob Waitz was present to give a project update. The generator quote was received in the amount of $98,095.00. A motion by Chris Erny and seconded by Dan Davis to give the Executive Director permission to award bid to the lowest bidder with an upset limit of $100,000.00. No opposition. Motion passed.**
		5. **East Side of Slip Improvements – Jacob Waitz was present to give a project update.**
		6. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Nothing to report.**
		7. **Boat Launch Slip Maintenance Dredging – The maintenance dredge will be visited within the Homeland Security Grant.**
		8. **Short Cut Canal Maintenance – The Port is waiting on Coastal Dredging to finish a prior job before beginning at the Port.**
		9. **DHS Grant – Amber Plessala presented a plan and budget for the grant. Dredging, additional parking, heliport, storage unit, covered boat lift and vessel are all included in the grant. David is just waiting for support letters to be submitted with the application.**
		10. **A motion by Chris Erny and seconded by Andrew Blanchard to approve an act of correction with TPCG for the drainage servitude. No opposition. Motion passed.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS –**
8. **STAFF REPORT – The strategic planning is scheduled for July 19th. Hotel rooms will be provided.**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Dan Davis and seconded by Chris Erny. The meeting was adjourned at 12:49 pm. No opposition. Motion passed.**